

ARTCARE OPEN EXHIBITION PACK 2020

Dates for the diary

Handing in: Saturday 14 March (10am-12noon) and Monday 16 March (10am –4pm) ArtCare Office. We are unable to make individual arrangements and Main Reception Staff cannot deal with submissions.

Selection panel: Monday 16 March

Artists will be informed of the selection by letter or email if supplied (sent out by Wed 18 March). The choice of the panel is final. We will be organizing some dates for exhibition tours and promotional photographs for winners and runners-up, dates to be published and arranged nearer the time.

Collect Non-Selected work: Monday 23 March (10am-3pm) ArtCare office

Artists who have selected work may collect their non-selected work on the final collection day. Non-selected work unfortunately cannot be collected at other times due to staffing levels.

Collection of unsold work: Monday 11 May (10am – 6pm) ArtCare Office

The Open exhibition will run from Wednesday 25 March – Tuesday 5 May 2020

Artist information

1) **Original** artwork in the following categories can be submitted :

- | | | | |
|----------------|-----------------------|------------|--------------------------|
| a) Oil | b) Pastel | c) Acrylic | d) Watercolour & gouache |
| e) Mixed media | f) textiles & collage | g) Drawing | h) Printmaking |
| i) Photography | j) 2D Digital images | | |

2) Works should not exceed a **maximum size of 80cm (wide) x 80cm(high) x 5cm (deep)** including frame.

3) Pictures must be presented for hanging; properly framed or wrapped canvas on wooden stretcher (clip frames are not acceptable). Picture fixtures must be **D rings with a taut cord, Not wire**, – fixed in the top third of the frame. This is crucial to get right because picture frames can be damaged from badly attached fittings and the exhibition hanging system will not display your work to its full potential. Works with incorrect fittings will not be accepted.



4) Submissions should be clearly labelled on the reverse with the artist's name, the title of the piece and cost. Personal details will not be given to the Selection Panel.


5) All the work submitted must be accompanied by a submission form and a fee of **£5.00 per piece**. This is non-refundable to cover exhibition costs. Any surplus will be donated to ArtCare projects carried out within the hospital. Maximum of 5 works per artist. **We can accept cash, cheques or card payment.** Cheques should be made payable to: Salisbury NHS Foundation Trust – Charitable fund

6) A commission fee of 30% inc VAT will be taken on any sales.


7) Artists are advised to make their own insurance arrangements. Salisbury Health Care Trust regrets that it cannot accept responsibility for loss, theft or damage to submissions.


8) The information you provide on your entry form will only be used for ArtCare exhibition administration purposes including results letters, catalogue, labelling and contacting you regarding sales. We do not share your personal data or contact details with any third party. If you also wish to opt into our mailing list to hear about ArtCare exhibitions and artist opportunities you can do that on your form (renewal 18 months). Your consent can be withdrawn at any time

Access information

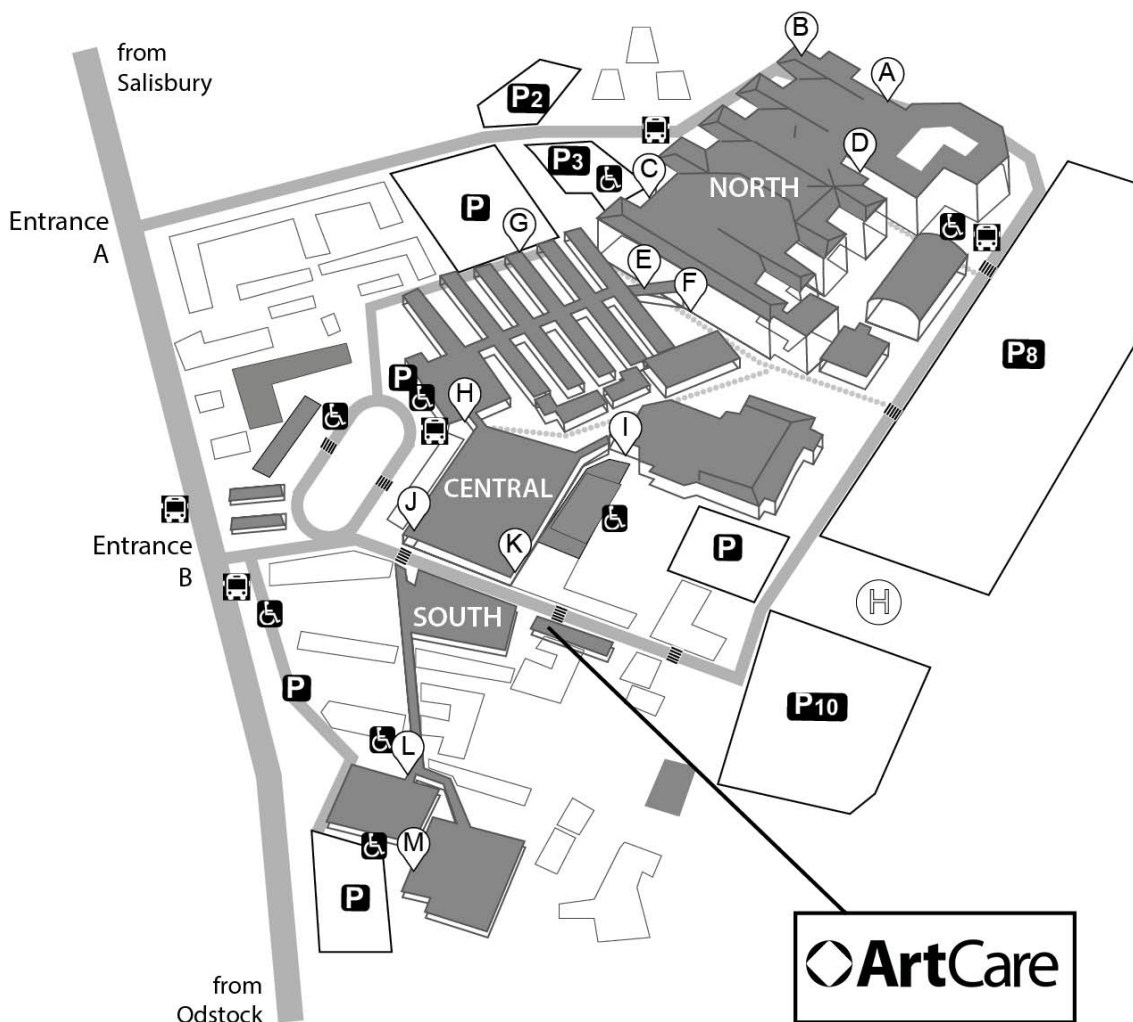
 All of the exhibition is wheelchair accessible. Lifts to all levels are at either end and in the centre of main corridors. Wheelchairs are available from main entrance. If wheelchair access is required for delivery or collection of artwork, please, contact ArtCare in advance.

 Large print guides are available upon request

 The Open exhibition will run from Wednesday 25 March to 5 May 2020 and is free of charge to visitors. Main corridors evening access until 10pm via main entrance and department areas inc. Medical Surgical and Plastic surgery corridors are closed from 5pm and at weekends

 **Contact: lesley.self3@nhs.net tel. 01722 336262 ext 5618, www.artcaresalisbury.uk**

Salisbury District Hospital



Key to hospital ENTRANCES

- A. Nunton, Level 2
- B. A & E/Emergency Dept, Level 3
- C. Main entrance, level 3
- D. Springs, level 2
- E. Link bridge corridor, level 4
- F. Sarum, level 3
- G. Maternity, Central
- H. The Green, Central
- I. Spinal Injuries Unit, Central
- J. Hedgerows entrance, Central
- K. SDH Central
- L. The Laing, South
- M. The Hospice, South

- P** Parking
- Disabled parking
- Bus stops



By car from Odstock Road:

- Turn in ENTRANCE B
- Follow road for 200yds
- Just before 2nd zebra crossing
- Pull up on right hand side on yellow hatched area
- ArtCare office is to the rear

(P) Parking – During drop off and collection you will be able to temporarily pull up next to the ArtCare office free of charge. If you wish to stay longer there is a large visitor car park (no. 8) at the rear of the site. Car park tariffs are displayed on boards beside the Pay machines in all public car parks at Salisbury District Hospital. The pay machines accept 10p, 20p, 50p, £1 and £2 coins and give change.

By bus - From Salisbury city centre Wilts & Dorset city service "R 1" runs regularly from the city centre to the hospital. The bus leaves from Stop O in Blue Boar Row on the north side of the market square. The journey takes around 10 minutes. Buses run in an anti clockwise direction around the hospital site, use The Green stop for ArtCare office.

Hospital website travel information:
<http://www.salisbury.nhs.uk/InformationForPatients/travelinformation/Pages/Travelbybus.aspx>

By rail- Salisbury has a direct rail link with London, Exeter, the West of England, Bristol, South Wales, Southampton and Portsmouth. Wilts & Dorset bus service "Red 1" stops in Fisherton Street, a few minutes walk from the railway station. For rail enquiries please call 08457 484950 or visit www.nationalrail.co.uk

Artist Details:

Name:			
Address: <i>(inc postcode)</i>			
Tel No			
Email			
*** we can send results quicker, at less cost and less waste, by email ***			

See artist information about how we keep your information. If you would like to go onto our mailing list to hear about future exhibitions and artist opportunities, **PLEASE SELECT ONE:**

YES PLEASE NO THANKS

Entry Details:

Title (1)			
Medium		Selling Price £	

Title (2)			
Medium		Selling Price £	

Title (3)			
Medium		Selling Price £	

Title (4)			
Medium		Selling Price £	

Title (5)			
Medium		Selling Price £	

Entry fee:

No of entries @ £5 per entry = total £

If you are a UK taxpayer your entry can be automatically increased at no extra cost to you. Please tick the box if gift aid applies.

<input type="checkbox"/>	GIFT AID APPLIES	Signed: <input type="text"/>	Date: <input type="text"/>
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ARTIST RECEIPT – This section will be your receipt and returned to you with a number. Please keep it safe during the exhibition as it will be needed to collect unsold work

Entry No. <i>For office use only</i>	
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Artist name	
Picture title 1	
Picture title 2	
Picture title 3	
Picture title 4	
Picture title 5	

Check list for handing in:

- Submission form completed
- Pictures ready for hanging with D rings and cord (fitted within top third of picture)
- Labelled on back inc:
 - Title
 - price (inc our commission)
 - artist name
- Fee @ £5 per picture

If you have any comments about the Open Exhibition that may help future planning, please write below:

(For example, we would welcome your opinion on clarity of information, convenience of delivery times, fees, good practice from other exhibitions, etc.)

Thank you!

Taking the time to prepare your work before arrival will ensure our delivery arrangements will run as smoothly as possible.